Dainik Jagran, Patna dt. - 29.10.2026

BIHAR RAJYA BEEJ NIGAM LIMITED

(A Govt. of Bihar Undertaking)

Govt. of Bihar **An IS/ISO 9001:2015; IS/ISO 14001:2015; IS/ISO 37001:2016 Certified Company**

3rd Floor, Krishi Bhawan, Mithapur, Patna-800001 (BIHAR)

Telephone: 0612 -2547066 / website: brbn.bihar.gov.in / e-mail: brbn.bih.mail@gmail.com

CIN : U01111BR1977SGC 001294

EMPLOYMENT NOTICE

Advertisement for the Post of Specialist Positions in Bihar Rajya Beej Nigam (BRBN)

Bihar Rajya Beej Nigam Ltd. invites application for the post of the **Account Officer** on contractual basis. Eligible and interested candidates are advised to refer to the **website: brbn.bihar.gov.in** for details, important dates and updates. Application format will be available on the website.

The timeline would be as under:

Start date and time for online application	29-10-2026 from 11:00 A.M.
Last date and time for submitting online application	17-11-2026 up to 05:00 P.M.

All Communication in this regard shall be posted only on BRBN website: brbn.bihar.gov.in.

Managing Director

PR- 014406 (B & C) 2026-27

For further details please visit : **www.state.bihar.gov.in/prdbihar**

नशे से बचने का है एक ही उपचार, दृढ़ संकल्प और परिवार से प्यार

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Managing Director

Qualification, Experience and other details of Account Officer

Sl. No.	Name of Position	Consolidated Remuneration	Number of Position	Reservation	Qualification	Age Limit	Experience
1	Account Officer	60,180/- Per month (3% annual increment)	1	Unreserved	B.Com/ M.Com/ C.A. Inter	Age limit will be Minimum 25 Years and Maximum 37 Years as on 01.10.2026	Must have 05 Year of Post Qualification Experience of working in Accounts departments of Central/State Government/ Companies/Corporations/ Cooperative or reputed Private Sector firms having a minimum turnover of 50 crores per year in the last three financial years

Managing Director

BIHAR RAJYA BEEJ NIGAM LIMITED
Patna

FORMAT OF APPLICATION FORM

POST APPLIED FOR : Account Officer

1.	Name of the Candidate (in Capital letter)		Paste Your stamp size photograph here
2.	Father's/Husband's Name (in Capital letter)		
3.	Date of Birth (in DD/MM/YYYY)		
4.	Age (As on 01.10.2026)		
5.	Gender (Female/Male)		
6.	Indicate the category you belong to Gen/SC/ST/BC/EBC/BC Female/ EBC Female		
7.	Permanent Address (with PIN code) :		
8.	Address for Correspondence (with PIN code) :		
9.	Phone/Mobile Number		
10.	Email Address		

11.	Details of Educational Qualifications from matriculation onwards.				
S. N.	Examination passed	Year of Passing	University/ Board	Subjects	% of marks obtained. In case of marks awarded in CGPA mention the obtained GPA against the Total gradepoint

12.	Details of Post Qualification (in Chronological order) :							
Sl. No.	Name of organization	Post held	Period		Total		Brief Description of duty	Consolidat edSalary
			From	To	Year	Month		

13.	Relevant Proof of Turnover should be attached.	
14.	Computer knowledge: (Yes/No)	
15.	Last Salary Drawn (Pay slip/Certificate to be produced at the time of interview).	
16.	PAN No.	
17	ADHAR CARD No.	

18. **Additional Information:** Special knowledge/Experience etc. may be mention in brief. Documents in support will have to be produced at the time of interview.

i. .....

ii. .....

iii. .....

19. **Declaration:** Certified that information furnished above are true to the best of my knowledge. If any information provided above is found to be false at any stage of selction process or later, may lead to rejection of my candidature.

.....

Signature of Applicant

Date : .....

Place : .....

1. General Conditions for the post of Account Officer

i. Application must be accompanied by a non – refundable Application Processing Charge of Rs.1000 (Rupees One thousand) only.

ii. **Interested applicants may apply to the post through the website Online only. Offline applications and requests would not be entertained.** Application processing charge can be paid through the payment gateway provided on the website for the purpose.

iii. The recruitment will be done on contractual basis for a period of **3 years**. Fresh contract will be issued every 11 months and will be subject to employee performance in accordance with terms and conditions of BRBN. Decision of BRBN will be final and binding on the candidates.

iv. The salary for the post would be enhanced by 3% per annum for subsequent years on a cumulative basis.

v. BRBN reserves the right to cancel this position without assigning any reasons thereof.

vi. Only shortlisted candidates will be called for interview.

vii. All original certificates and other testimonials with two photographs and one set of self attested copy of all the certificates and testimonials must be carried at the time of the interview.

viii. No TA/DA will be paid by BRBN for attending the interview

ix. Candidates appearing for the job will have to furnish Character Certificates from concerned superintendent of police of their places of residence and/or from their native place.

x. The staff shall not have any claims, whatsoever, with regards to their service matter with BRBN, Department of Agriculture or Government of Bihar.

2. Application fees:

Application must be accompanied by a non-refundable Application Processing Charge of Rs.1000 (Rupees One thousand) Payment can be made on the payment gateway provided on the nigam's website. Applications without processing fee will not be accepted.

3. Selection criteria:

The short listing and final selection of candidate will be done by an Evaluation Committee formed by BRBN under the Chairmanship of Managing Director, BRBN and will be eligible for deployment subject to recommendation by the committee.

The weightage of specification for each post would be as shown below:

Sl	Criteria for selection of specialists	Weightage in percentage
1	Educational Qualification (as mentioned in Table above)	60%
2	Professional Experience	20%
3	Personal Interview	20%

4. Duration of the contract:

The initial contract period of the Account Officer will be for a period of three years from the date of commencement of services, subject to extension of maximum two more years. However, the contract will be renewed after every 11 months, based on the performance of the Specialists and need of BRBN.

5. Job Description & Required Expertise

- Account Officer wil be responsible for maintenance of Accounts, Cash booksfinancial statements, vouchers etc. He/she will be responsible for financial discipline & following of laws related to financial management such on companies' law & rule, Bihar financial rules. Bihar treasury code among others.
- Account Officer will supervise all financial tasks of BRBN and ensure use of capital and resources beneficially.
- Account Officer responsibilities include creating forecasting models, assessing risk in investments and ensuring all accounting activities comply with regulations. To be successful in this role, the candidate should have experience in crafting financial strategies and managing accounting teams.
- Maintain BRBN's financial health and increase profitability in the long run.
- Forecast monthly, quarterly and annual results
- Operation of State Government PL Account/ Tressuary Account.
- Familier with CFMS & PFMS.
- Knowledge of GST, Income Tax, EPF, Payroll, MIS.
- Supervise a team of Accountants
- Allocate resources and manage cash flows
- Conduct profit and cost analyses
- Develop secure procedures to maintain confidential information
- Ensure all accounting activities and internal audits comply with financial regulations
- Recommend cost-reducing solutions
- In-depth understanding of cash flow management, bank reconciliation and bookkeeping
- Hands-on experience with budgeting and risk management
- Excellent knowledge of data analysis and forecasting models
- Proficiency in accounting software
- Solid analytical and decision-making skills